



Date: _____
Case Number: _____
Case Name: _____

Your Household Share

This letter contains private information for you. You do not need to show this letter to any landlord or broker.

You may get rental assistance from CityFHEPS for the following reason(s):

Your potential **household share** is \$_____ per month. The “household share” is the portion of your rent you would pay to your landlord each month. You can look for an apartment with a rent up to \$_____ per month.

Utilities: The maximum rent includes all utilities. If certain utilities are not included, a utility allowance must be deducted using the chart provided. The deduction is based on the number of bedrooms on this shopping letter rather than the number of bedrooms in the apartment. See **page 3** for the current payment standards.

The amounts above are based on your current household size and total income. The amount you would pay may change if you have a change in your household or income before you receive final approval for CityFHEPS. We used the information listed on **page 2** to decide the monthly amount your household would pay to the landlord.

(Turn Page)

Important Reminders

- Side deals with Landlords are prohibited.
- The HRA security voucher is considered payment of security. Landlords and brokers should not ask you to pay any additional monies for security.

Tell us if your landlord or broker states they do not accept housing programs or security vouchers, or asks you for a side deal. Call the DSS Source of Income Discrimination Unit at **718-557-1399**.

Household Information

- | | |
|---|----------|
| 1. Number of Individuals in Household Receiving Cash Assistance (CA): | _____ |
| 2. Number of Individuals in Household Not Receiving CA: | _____ |
| 3. Total Income for Individuals Receiving CA: | \$ _____ |
| 4. Total Income for Individuals Not Receiving CA: | \$ _____ |
| 5. CA Shelter Allowance (amount HRA would pay to the Landlord): | \$ _____ |
| 6. CityFHEPS Rent Supplement (amount HRA would pay to the Landlord): | \$ _____ |
| 7. Household Share (amount you would pay to the landlord): | \$ _____ |

We used the below income from your household members to find out what your household share is:

Name of Household Member	Type of Income	Income
1.		
2.		
3.		
4.		
5.		
6.		
Total Income for all household members:		

If you have any questions about your potential household share, please speak to your case manager.

(Turn Page)

DSS CITYFHEPS PAYMENT STANDARDS EFFECTIVE 01/01/2023

Family Size	Unit Size	All Utilities Included	Without Cooking Gas & Electric	With Cooking Gas Only	With Electric Only	No Utilities Included
1	SRO	\$1,751	\$1,652	\$1,676	\$1,727	\$1,574
1	0 (Studio)	\$2,335	\$2,236	\$2,260	\$2,311	\$2,158
1 or 2	1	\$2,387	\$2,275	\$2,302	\$2,360	\$2,184
3 or 4	2	\$2,696	\$2,555	\$2,586	\$2,665	\$2,443
5 or 6	3	\$3,385	\$3,214	\$3,249	\$3,350	\$3,084
7 or 8	4	\$3,647	\$3,446	\$3,485	\$3,608	\$3,296
9 or 10	5	\$4,194	\$3,963	\$4,006	\$4,151	\$3,794
11 or 12	6	\$4,741	\$4,510	\$4,553	\$4,698	\$4,341
13 or 14	7	\$5,288	\$5,057	\$5,100	\$5,245	\$4,888
15 or 16	8	\$5,835	\$5,604	\$5,647	\$5,792	\$5,435
17 or 18	9	\$6,383	\$6,152	\$6,195	\$6,340	\$5,983
19 or 20	10	\$6,930	\$6,699	\$6,742	\$6,887	\$6,530

CityFHEPS is similar to the federal Section 8 program in that, subject to the availability of funding, it provides assistance, including rental assistance of specified amounts, to landlords and tenants who want to form a landlord-tenant relationship. Any contractual relationship will be solely between each tenant participating in the program and each tenant's landlord participating in the program.

Do you have a medical or mental health condition or disability? Does this condition make it hard for you to understand this notice or to do what this notice is asking? Does this condition make it hard for you to get other services at HRA? **We can help you.** Call us at 718-557-1399. You can also ask for help when you visit an HRA office. You have a right to ask for this kind of help under the law.